



INSTRUCTIONAL COMMITTEE MEETING MINUTES
December 14, 2020 – 11:30 a.m.
Virtually in the Waupaca High School LMC Distance Learning Lab
Via Google Meet, [Live Stream](#), and By Phone

Welcome and Call to Order:

The meeting was called to order by Committee Chairperson Dale Feldt at 11:30 a.m.

Roll Call:

All members of the Committee were present (Chairperson Dale Feldt was present in the WHS LMC Distance Learning Lab, and Betty Manion and Patrick Phair were virtually present via Google Meet). Additionally, Board members Stephen Johnson, Sandra Robinson, Mark Polebitski, and Steve Hackett were virtually present via Google Meet.

Also Present:

Present in the WHS LMC Distance Learning Lab: Ron Saari, Sandy Lucas, and Mark Flaten. Virtually present via Google Meet: Carl Hayek, Laurie Schmidt, Steve Thomaschefsky, and Megan Sanders.

Approval of Agenda:

A motion was made by Patrick Phair and seconded by Betty Manion to approve the agenda as presented. The motion carried unanimously on a voice vote.

Review of Board Meeting Norms:

The Board reviewed their collective commitments.

WHS English and Social Studies Course Offerings for the 2021-2022 School Year:

Mr. Flaten advised of five new High School courses that the Administration is recommending be offered next school year. A review of Priority Standards determines possible courses and begins the conversation regarding new courses to offer. If approved by the Board, these five courses will be offered during registration for next school year happening in January.

The two ELA 10 offerings will provide those students going into 10th grade an accelerated choice approach to ELA 10, which are more rigorous courses than the standard ELA 10.

The Social Studies offerings are repurposing a variety of courses. In particular, the AP Human Geography course will be more in line with college track courses. The District will now offer four Social Studies AP classes.

The District will still have the CAT programs – these new courses will help students be better prepared for those programs; they are not a replacement of the programs.

The New Course Proposal Forms set out what teacher certification requirements are required, who will be teaching the courses, where the students will be coming from, as well as the approximate cost associated with each course. The cost to get all five courses up and running will be approximately \$15,000-\$20,000.

A motion was made by Betty Manion and seconded by Patrick Phair to make a recommendation to the full Board at the next regular Board meeting to approve the English and Social Studies course changes for the 2021-2022 school year as presented. The motion carried unanimously on a voice vote.

Correction of the 11/10/20 Memo Regarding Inclement Weather to be in line with Intent:

There was an error in the November 10, 2020, memo relating to replacing inclement weather days with remote learning days, in particular Monday, February 15. It was stated in the memo that February 15th was a scheduled break day. However, that is incorrect, it is a “No school (Staff in-service)/4th inclement weather makeup day.” This only impacts teachers, not students, and the Administration will communicate this correction in an upcoming staff survey. “No school” doesn’t necessarily mean no school for staff.

As mentioned previously, if school is closed because of inclement weather, the District would switch to a virtual learning day. Mr. Flaten presented guidelines which detail learning intentions of inclement weather days. It was added that when we do bring students back to in-person learning, it will be for four days a week for everyone, however, the District will continue with the online learning only option as well.

A motion was made by Patrick Phair and seconded by Betty Manion to make a recommendation to the full Board at the next regular Board meeting to restore Monday, February 15, 2021, as a staff in-service day as presented and recommended by Administration. The motion carried unanimously on a voice vote.

Adjournment:

A motion was made by Betty Manion and seconded by Patrick Phair to adjourn the meeting at 12 noon. The motion carried unanimously on a voice vote.